

**State of New Hampshire
Department of Health and Human Services
Part C FCESS Interagency Coordinating Council (ICC)**

CONFERENCE LINE: <https://nh-dhhs.zoom.us/j/93856378690?pwd=YjJSM1A0bWNGZGZYSTEvUWF5THINUT09>

LOCATION: Zoom Virtual
DATE: 12/4/2020
TIME: 9:30 am - 12:30pm

Meeting Purpose/Goals: ICC is a federally required stakeholder council who reviews current Part C FCESS system updates, programmatic planning, and provides input/recommendations for improvements.

DHHS STAFF:

☒ *Kathy Gray, Part C Coordinator*

ICC Committee Members:

<input checked="" type="checkbox"/> <i>Diane Bolduc</i>	<input checked="" type="checkbox"/> <i>Jessica Bowen</i>	<input type="checkbox"/> <i>Alex Bowen</i>	<input checked="" type="checkbox"/> <i>Jane Hybsh</i>	<input checked="" type="checkbox"/> <i>Kara Buxton</i>	<input checked="" type="checkbox"/> <i>Christina McDonald</i>
<input checked="" type="checkbox"/> <i>Robin Tierney</i>	<input checked="" type="checkbox"/> <i>Terry Ohlson-Martin</i>	<input checked="" type="checkbox"/> <i>Melissa Hugener</i>	<input checked="" type="checkbox"/> <i>Dee Dunn Tierney</i>	<input checked="" type="checkbox"/> <i>Gloria Fulmer</i>	

Other Attendees: X Sam Burgess; X Maribeth Rathburn, Anna Lake

Meeting Leader: X Michelle Lewis - Chair

Agenda

Ground Rules: Please be present and actively engaged; please hibernate technology.

<i>Time</i>	<i>Topic</i>	<i>Category</i>	<i>Leader(s)</i>	<i>Key Takeaways & Action Items</i>
9:30	<ul style="list-style-type: none"> Welcome, Introductions, Agenda Review and Housekeeping 	Information	Michelle Lewis	<ul style="list-style-type: none"> Introductions were made and the agenda was reviewed.
9:45	<ul style="list-style-type: none"> October & November Notes 	Discussion	Michelle Lewis	<ul style="list-style-type: none"> Minutes from the October 2020 meeting and the November 2020 meeting were reviewed and approved.
10:00	<ul style="list-style-type: none"> NH Interagency Coordinating Council 	Discussion	Michelle Lewis	<ul style="list-style-type: none"> Jess, Christina, and Diane presented the one-page document that they developed for using to explain ICC to potential members. We made edits and revisions that will be completed and then it is approved for use.
10:30	<ul style="list-style-type: none"> Child Outcome Summary Data 	Discussion	Kathy Gray	<ul style="list-style-type: none"> Kathy reviewed COS data and requested (and received) ICC support for maintaining the current baselines for our APR. New baselines will need to be set next year. Our data will be cleaner beginning in July of 2021 as all children measured by the COS will have had both entry and exit data done post-training. The pandemic is making it difficult to pull together the information that we would need to reset baseline. Kathy requested and we generated some ideas for other data points that we would like to analyze.
12:00	<ul style="list-style-type: none"> Next Year's Meeting Schedule 	Discussion	Michelle Lewis	<ul style="list-style-type: none"> We will meet in February, April, June, August, October, and December. Meetings will be from 9:30 to 11:30 am.
12:15	<ul style="list-style-type: none"> Determining Next Steps 	Discussion	Michelle Lewis	<ul style="list-style-type: none"> In February, the APR will already be completed (including review by ICC members), so Kathy will share that.

				<ul style="list-style-type: none"> Inviting new members: We updated the current list and then identified potential new members with particular focus on the required members. Deidre will contact Deb Nelson for Child Care, Jan McGonigle for the pediatrician spot, and Adele for the Mental Health spot. We need someone from Head Start (perhaps Tri-County); Jess will contact them. Christina is waiting to hear back from Katharine Adams from the office on homelessness education, Michelle will reach out to the legislature. We were all encouraged to reach out to one potential parent member. Marybeth Rathburn and Samuel Burgess were nominated and seconded for ICC membership as FCESS Providers. They left the meeting and then the ICC discussed. The motion carried and Marybeth and Samuel will be notified by Michelle that they have been elected to ICC. Michelle will work on getting the Gubernatorial appointments.
12:30	<ul style="list-style-type: none"> Adjourn 			<ul style="list-style-type: none"> Next ICC Virtual Meetings <ul style="list-style-type: none"> February 5, 2021 April 2, 2021 June 4, 2021 August 6, 2021 October 1, 2021 December 3, 2021